

Clearwater Elementary

"Where Small Paws Make Big Impressions"

Student Agenda

4552 Augusta Road
Beech Island, SC 29842
Phone: (803) 593-7240
Fax: (803) 593-7120



This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

Printed on recyclable paper



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**Clearwater Elementary School
Faculty/Staff
2021-2022**

Administrators:

Leslie Lowe, Principal
Dede Scott, Assistant Principal

Office Staff:

Michele Scott, Secretary
Stacey Boatwright, Book Keeper
Sonia Chacon, Part-time Secretary
Mariah Clay, School Counselor
Amanda Anderson, Literacy Coach
Heather Hammett, School Nurse

Classroom Teachers:

Tammy Wikander, 4K
Cynthia Wright, 4K

Stephanie Barton, Kindergarten
Louisa Gregory, Kindergarten
Mary Hyatt Grant, Kindergarten

Candace Beasley, First Grade
Olivia Burns, First Grade
Candace Holbrooks, First Grade
Michelle Walter, First Grade

Cindy Blackwell, Second Grade
Jessica Gunter, Second Grade
Erin Jordan, Second Grade
Joey Nunley, Second Grade

Nora Cliett, Third Grade
Kristal Hicks, Third Grade
Robin Blackmon, Third Grade

Lisa Robinson, Fourth Grade
Nicole Conaway, Fourth Grade
Crystal Oerman, Fourth Grade

Matt Franklin, Fifth Grade
Jennifer Jackson, Fifth Grade
Theresa Spieker, Fifth Grade

Special Area:

Jan Martinez, Spanish Immersion
Kelly Schultz, Read 180/System 44
Hollie Gillespie, K-2 Reading Interventionist
Presley Salmon, K-2 Reading Interventionist
Justin McKinney, Math Interventionist
Alysa Smith, Music
Sarah Walters, Art
Liesl Day, Media Specialist
James Nanney, Physical Education
Catherine Burket, ESOL
Tammy Rudd, ESOL
Tara Waldhauer, OT
Dorin Dolean, Special Education
Christine Marino, School Psychologist
Rena Smith, Speech Therapist

Paraprofessionals:

Maria Flores, Media Aide
Traci Banks, Kindergarten Aide
Heather Farris, Kindergarten Aide
Angela Beaty, Kindergarten Aide
Clara Smith, 4K Aide
Farren Chapman, 4K Aide

Custodial Staff:

LaTasha Jefferson, Head Custodian
Sammie Prescott, Custodian
Belinda Thomas, Custodian

School Food Service:

Mattie Scruggs, School Food Service Manager
Gwen Samples, School Food Service Worker
Janice Carter, School Food Service Worker
Ernestine Gaines, School Food Service Worker
Pamela Middleton, School Food Service Worker

Daily Schedule

7:00	School Opens
7:00	Breakfast Served for 4K – 5 th grade students in classrooms
7:25	Warning bell/Café entrance locked
7:30	Tardy Bell
2:30	Student Dismissal
4:00	Office Closes

Mission

Clearwater Elementary School is dedicated to preparing and motivating our students to thrive in an ever changing, competitive world by instilling in them respect for core values, perseverance, compassion, a global perspective, and a knowledge of multiple languages. Our highly qualified educators work to ensure each student reaches a high level of academic growth and achievement, following rigorous standards in language arts and math preparing students for college and career readiness. In a safe and secure environment, we provide our learners a diversified experience where their potential can flourish.

Vision

Where small PAWS make big impressions

Provide opportunities for critical thinking and problem solving in a safe learning environment

Allow students to express their potential and efforts in a 21st century global society

Welcome stakeholders and community members as partners for student success

Support students with engaging, rigorous, and relevant educational opportunities

Beliefs

- All student achievement is a shared responsibility of parents, staff, students, and community.
- A safe and secure environment fosters good teaching, learning, and achievement.
- All students have the right to learn in a safe environment where developmentally appropriate learning activities, instructional time, and regular school attendance are valued and expected.
- All students will be productive citizens while making meaningful contributions to society through strength of character and making decisions with integrity and compassion.
- All students will acquire the social, emotional, and academic skills necessary to become resourceful and resilient Middle School students, as well as, life-long learners.

ARRIVAL AND DEPARTURE PROCEDURES

The tardy bell rings at 7:30, students must be in class by this time

Arrival Procedures –

Supervision is provided for students beginning at 7:00 A.M. All students will enter through the cafeteria.

Walkers – Students who walk to school should not be allowed to leave home so early that they arrive at school before 7:00am.

Car Riders - If you arrive before 7:00, please remain in your vehicle. Students standing at the door unattended causes a safety issue.

- Our carline is on the cafeteria side.
- The cafeteria side doors lock at 7:30 am. Students will need to be dropped off in the front starting at 7:30 am.
- Students arriving late to school will need to report to the office and a parent must sign them in.
- To keep carline moving, please have your student exit the car as soon as you get to a designated stop. Several cars will empty / load at a time. Please have your child's book bag, lunchbox, etc. ready before you get to the stop to keep the line moving as quickly as possible. For the safety of our students, children may only exit / load their vehicles on the curbside of the car. Please do not pull around the car in front of you as it poses a safety hazard to our students.
- Please do not drop your child off in the bus loop or parking lot, for the safety of your child.

Parents may not walk their child in to the school. This reduces interruptions in the morning and ensures a smooth start to the day. If you need to speak with your child's teacher, you may send an email, or you will need to make an appointment.

Dismissal Procedures -

All students must know how they are getting home and this route should be consistent and noted on their registration card. All changes to transportation must be in writing. Transportation will not be changed without a note from the parent or guardian, or a call to the office. If an emergency arises and it is necessary to make a change during the day, you must call the school by 1:30pm.

Walkers – Walkers will leave the school and cross Clearwater Road at the cross walk.

- Parents of students in 2nd grade or younger must meet their student on the sidewalk unless an older sibling is walking them home.
- Parents may not wait in cars. They must meet their child on the sidewalk and then walk home. Parents driving cars must go through the carline.

Car Riders –

All car riders will be picked up from the cafeteria side.

We will have 5 – 7 loading spots at one time. Please make sure that you pull all the way up when it is your turn to load. You will be given a sign on the first day of school with your child's name on it. PLEASE have this in your car window on the passenger side of the car and leave it there until your child has been loaded. It is helpful to hang the sign from the rear view mirror with a pants hanger.

Buses -

- **Children in 2nd grade and younger MUST have a parent present at the bus stop unless an older sibling is with them. If a parent is not present, the student will be brought back to the school.**
- We will follow the bus behavior in accordance with the ACPSD Code of Conduct.
- A student that is brought back to the school, 3 times, will be suspended from the bus for the remainder of the semester.

CHANGE OF ADDRESS/TELEPHONE

It is extremely important for the school office to have an up-to-date address and working telephone numbers for every student. Please notify the office immediately if you have a change of address or telephone number.

COMMUNICATION/CONFERENCES WITH TEACHERS

If you have a question or concern regarding your child, please contact his/her teacher. You may do this by sending a note to the teacher, emailing the teacher, or by calling the office (593-7240) to set up an appointment.

DISCIPLINE

Discipline is administered in accordance with the provisions of the Code of Student Conduct, a copy of which is provided for each student at the beginning of school. We have reason to be proud of the good behavior and respect for the rights of others that we see demonstrated by our students every day. We can also be proud of the cooperation we receive from parents when problems do arise. Most of these problems are relatively minor and are handled by the classroom teacher. Each teacher has a Classroom Discipline Plan that states the class rules and the consequences that occur when rules are broken. The rules and consequences are posted in each classroom and teachers send copies of the plans home with students at the beginning of school.

Violations of the Code of Student Conduct that affect the physical safety or welfare of others are considered serious and corrective measures, up to and including suspension from school, will be taken. Such violations include physical abuse, threats, fighting, bullying, biting, throwing objects, or any other behavior that occurs without regard for the safety or welfare of others.

If your child brings home a discipline referral letter, please sign and return it to the school on the next day.

EARLY PICK-UP

No early dismissals will be made after 2:00pm.

EMERGENCY EARLY DISMISSAL DUE TO CLOSING OF SCHOOL

When inclement weather or other emergency conditions necessitate the closing or early dismissal of school, the District Superintendent authorizes announcements by local radio and television stations. When such conditions exist, parents should monitor events closely and listen for media announcements and the Alert Now phone system provided by our District Office. * When school is dismissed early, students are sent home by their usual routes/modes of transportation unless we have reason to believe that this would be unsafe.

EMERGENCY SCHOOL CLOSINGS

When inclement weather occurs, district administrators will decide by 6:30 am if school will open. The decision will be broadcasted on Augusta, Aiken, and Columbia radio and television stations.

School Make-up Days/No School

January 3 – Weather make-up day or No school

February 18 – Weather make-up or no school

March 21 – Weather make-up day or no school

EXPECTATIONS OF PARENTS AND STUDENTS

Parents, students and teachers can work together most effectively when expectations are clear to everyone. Some of the most basic expectations held by teachers are listed below.

- We expect parents to ensure that children attend school regularly and that they arrive at school on time.
- We expect each child to do his/her best.
- We expect behavior that does not interfere with the learning or the rights of others.
- We expect parents to demonstrate their commitment to their children's education by insisting that they develop good study habits and get a good night's sleep.
- We expect parents to demonstrate their commitment to their children's education by actively involving themselves in monitoring homework assignments and by providing or obtaining assistance for the child when it is needed.

FEES

There is a charge for workbooks and supplementary materials used in grades K-5. Please pay these fees promptly. Child Development.....None
Grades K-5\$40.00 Full pay meal students.

To determine eligibility to receive additional benefit, like a fee waiver at the school level, please complete the **Household Income Form**.

FIELD TRIPS and FIELD DAY

Field trips and field days are planned to relate to instructional objectives and each class usually goes on at least one field trip each year. Transportation is by school bus or charter bus, depending on the distances involved. Supervision is provided by teachers and **approved** chaperones. Parental permission slips are required.

Students who are ineligible to participate in field trips or field day or whose parents do not wish for them to participate are not excused from school on the day of the trip. These students will be given assignments and placed in other classes until their class returns.

Refunds will not be provided to students that do not attend the field trip for any reason.

FOOD GUIDELINES

It is now an administrative directive from the District Superintendent and Cabinet that any food that is brought for students to eat must be store-bought, NOT homemade. Store-bought food must be prepackaged and/or individually wrapped. We can no longer accept homemade food items.

LOST ARTICLES

We suggest that coats and sweaters be marked with a marking pen or a nametag so they can be easily identified. Children should not bring toys, radios, or any items that have a high monetary or sentimental value since these things are easily lost. Lost clothing is stored on the stage in the cafeteria. Every 9 weeks we will donate these items to a local charity.

LUNCH PROGRAM

Our School Food Service Program prepares an average of 300 adult and student meals each day. If you have a question or a suggestion concerning the school food service program, please call 593-7240 and ask for the Cafeteria Manager, Ms. Mattie Scruggs.

Breakfast and Lunch will be served free of charge to ALL students.

NEWS/SIGNED PAPERS/IMPORTANT PAPERS

Signed papers will go home in the folder every Wednesday. School newsletters will come home on the first Wednesday of every month. You can find updated information on our school website or listen to the robo-call every Sunday.

PARENT INVOLVEMENT IN SCHOOL ACTIVITIES

Involving yourself in school activities is one of the best things you can do for your child. You can do this by working with our PTA or as a school volunteer. In addition, you can make occasional visits to have breakfast or lunch with your child and/or visit in the classroom. We have an excellent parenting section in our library provided by the Title 1 Program. You may check out videos and books on a variety of topics such as behavior/discipline, homework help, ADHD, and ways to help your child.

IMPORTANT: If you are interested in volunteering or chaperoning, you must first be approved. Three references and a SLED background check are required before anyone is allowed to work with students, help with parties, etc.

PARENT-TEACHER ASSOCIATION

Our school has always had an active and effective PTA led by persons with a strong desire to contribute their talents to making Clearwater Elementary a better school. We encourage you to join and actively support our PTA. Membership is only \$3.00.

PLAYGROUND RULES

- Use playground equipment as it was intended to be used.
- Slide on your bottom, one at a time.
- Swing on your bottom, one at a time, and do not jump out of the swing.
- The throwing of any objects other than playground balls is strictly forbidden.
- Baseballs, baseball bats, softballs, frisbees, golf balls and other items that could inflict serious and/or painful injuries are not allowed on the playground.
- Students must have permission from their teacher before taking classroom items onto the playground.
- Tackle football, "play fighting" and other forms of rough play are not allowed.
- Never push anyone – especially from behind.
- Running in crowded areas is not allowed.
- Students are not allowed in the building during recess unless they have permission from a teacher.
- Students should not abuse fences by pushing, climbing or swinging on them.

- Students at recess must be in sight of the duty teacher at all times. They are not allowed to leave the area supervised by the duty teacher, or to go through the fence separating the playground from the woods.
- *No toys from home are allowed at school.*

REPORT CARDS & INTERIM REPORTS

Report cards will be sent home at the end of each quarter. The aim of the report is to inform you of your child's progress and growth in certain skills and habits in terms of the grade level on which he is working. Report card dates are listed in the school calendar. After examining the report card, please sign the envelope, keep the report card, and have your child return it to his teacher.

All students in grades K - 5 will receive an interim report on the interim report dates listed on the school calendar. The purpose of the interim report is to provide information on your child's progress before the end of the grading period. After examining the interim report, please sign it and have your child return it to his teacher.

SCHOOL IMPROVEMENT COUNCIL

The School Improvement Council assists in the evaluation of school programs, the assessment of school needs, and in setting of goals for school improvement. The Council also assists in preparing and updating plans for school improvement. The Council has six members: two parents, two teachers and two persons appointed by the principal. The terms are staggered so that one new person in each category is selected each spring. You will be notified when it is time to elect a new parent to the Council, and we hope you will participate in the election. School Improvement Council meetings are open meetings and you are invited to attend and share your ideas for improving our school.

SICKNESS and/OR INJURY AT SCHOOL

There are a number of contagious conditions that can spread quickly in school situations. If you find that your child has contracted a contagious conditions, please notify the school promptly. **If your child has a fever, they must be fever-free for 24 hours without medication before they return to school.**

If your child is sick or is injured at school, we will use the information you provide on the registration card to contact you or your designee. This information may be the only link between a sick or injured child and his/her parents

TARDY POLICY/PROCEDURES

Although students are expected to be in their classrooms by 7:25, they are not considered tardy unless they are not there for the ringing of the "second bell" at 7:30. Tardy students and their parents must go to the office to obtain a tardy slip from the attendance clerk before being admitted to class.

TRANSFER PROCEDURES

When a child changes schools, one of the first things the receiving school will ask for is a transfer letter from the former school. These letters are needed because they contain grade placement, instructional placement, attendance and other information necessary for initial enrollment. Preparation of a transfer letter involves the school secretary, the child's teacher, the lunchroom manager, the librarian and others. Since these individuals are almost never all available at the same time, we need at least one day of advance notice to prepare a transfer letter. A parent must come to school to sign and obtain the transfer form.

VISITORS SECURITY PROCEDURES

Parents and other visitors must use the front entrance to enter the building. Upon entering the building, all visitors must go directly to the office to obtain a "visitor" or a "volunteer" badge. Parents and other visitors may not enter through the cafeteria side of the building.

MEDICINES

Please contact the school nurse.

APPENDIX

Educational Records – Confidentiality (Certain Exceptions)

Under federal law parents and students have a right to expect the confidentiality of student records. Educational agencies may act to declare certain aspects of a student's educational records to be "directory information," meaning information contained in such records which is not considered to be generally harmful or an invasion of privacy if disclosed. The Aiken County Board of Education has previously determined that "directory information" could be released to third parties upon request, at the discretion of the school principal. Federal law and regulatory authority allows the release of such information without prior consent subject to certain conditions of pre-disclosure to parents or students. The purpose of this notice is to meet such pre-disclosure requirements.

Under District policy the following information is considered to be releasable: The student's name, address, telephone number, date and place of birth, subjects of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, date of attendance (on both an annual and daily basis), diplomas and awards received, photographs, and the most recent previous educational agency or institution attended by the student. **(Examples of the types of information frequently released include, but are not limited to, Senior Class Listings, Annuals/Yearbooks, Science Fair Winners, Students of the Month, Honor Roll Lists, National Honor Society, athletic event programs, etc.)** A parent or guardian of a student attending Aiken County Public Schools who would prefer that any or all of the information designated above *not* be released without the parent's or guardian's prior consent should so notify the office of the Director of Communications in writing (1000 Brookhaven Drive, Aiken, SC 29803) no later than August 31, 2018. If there are any questions, please contact Merry Glenne Piccolino, Director of Communications at (803) 641-2639.

Registros Educativos – Confidencialidad (Algunas Excepciones)

En cumplimiento de la ley federal, los padres de familia y los estudiantes tienen derecho a esperar que se mantendrá la confidencialidad de los registros del estudiante. Las agencias educativas podrían actuar para declarar que ciertos aspectos de los registros educativos de un estudiante son "información de directorio", lo que significa que la información contenida en tales registros no se considera generalmente perjudicial o una invasión a la privacidad, si fuese revelada. La Junta Educativa del Condado de Aiken ha determinado previamente que la "información de directorio" podría ser divulgada a terceros, a solicitud, a discreción del director de la escuela. La ley federal y la autoridad reguladora permiten la divulgación de dicha información sin previo consentimiento, sujeto a ciertas condiciones de pre-divulgación a los padres o estudiantes. El propósito de este aviso es el de cumplir con dichos requisitos de pre-divulgación.

En cumplimiento de las políticas del Distrito, la siguiente información es considerada como que se puede divulgar: El nombre, la dirección, el número de teléfono, la fecha y el lugar de nacimiento del estudiante; sus materias de estudio, su participación en actividades o deportes oficialmente reconocidos, el peso y la altura de los miembros de los equipos atléticos, la fecha de su participación (de manera diaria y anual), los diplomas y premios recibidos, fotografías y la más reciente asistencia a una agencia educativa o institución, por parte del estudiante. **(Los ejemplos de los tipos de información que más frecuentemente se divulgan incluyen, pero no se limitan a, la Lista de Graduandos, Anuarios/Calendarios, Ganadores en la Feria de Ciencias, Estudiante del Mes, Lista de Honores, Sociedad Nacional de Honores, programas de eventos atléticos, etc.)** Aquel padre de familia o apoderado de un estudiante que está asistiendo a las Escuelas Públicas del Condado de Aiken que preferiría que parte o toda la información detallada más arriba *no* sea divulgada sin su consentimiento previo, debe de notificarlo por escrito a la oficina del Director de Comunicaciones (1000 Brookhaven Drive, Aiken, SC 29803) a más tardar el 31 de agosto de 2018. Si tuviera alguna pregunta, sírvase comunicarse con Merry Glenn Piccolino, Directora de Comunicaciones al teléfono (803) 641-2639.

ANNUAL STUDENT RECORDS NOTICE PURSUANT TO
The Family Educational Rights and Privacy Act

Student Records Notice: Under the Family Educational Rights and Privacy Act parents or eligible students have the right to 1) inspect and review a student's educational records; 2) request an amendment to incorrect or misleading records, or records otherwise in violation of a student's privacy rights; 3) consent to disclosures of personally identifiable information (except as allowed without consent by law); and 4) file with the U. S. Dept. of Education a complaint for any alleged failure by this School District to comply with the Act. A more detailed explanation of rights and procedures may be found in the Policy Manual located at any school, area office, or the District office (Policy JRA and Administrative Rule JRA-R). Policies may also be found online at the Aiken County Public Schools website (www.acpsd.net). A copy of this policy will be mailed to any parent upon request. **Parents or eligible students who have limited or no visual acuity, who have a primary home language other than English, or who may be disabled in some other way which effectively impairs their ability to see, comprehend, or become aware of this notice will be accommodated upon discovery of such limitations by the District. Patrons who may be aware of others with such limitations are requested to notify the District of these circumstances.**

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AIKEN COUNTY

PUBLIC SCHOOLS

Parents and/or Employees
Aiken County School District

RE: Asbestos Management Plan

Dear Parents and/or Employee:

This letter is to formally notify all parents and employees that the Aiken County Public School District is in compliance with the Asbestos Hazard Emergency Response Act (AHERA) U.S. EPA Asbestos Containing Building materials (ACBM) in schools, 30 CFR Part 763, October 30, 1987. A Management Plan, which identifies and assesses the asbestos found in our facilities, has been prepared for each building.

A copy of the Management Plan has been approved by the State Department of Health and Environmental Control and distributed to each school or administrative office. The public may view the Management Plan for each facility during normal operating hours by contacting the school office or administrative office. The Management Plan lists the planned response actions for the ACBM, which are currently in progress.

The entire school system was re-inspected for ACBM conditions in October 1998, and found to be in compliance with AHERA regulations.

Any questions pertaining to the Management Plan may be directed to Mr. Robbie Roberson, Coordinator for Facilities Construction Department at (803) 642-0431.

Sincerely,

King Laurence,
Superintendent

King Laurence, Superintendent
1000 Brookhaven Drive • Aiken, South Carolina 29803
803.641.2430 • 803.642.8903 fax
acpsd.net